

ELEMENTARY PRINCIPAL SEARCH

AMERICAN SCHOOL OF BANGKOK, SUKHUMVIT

Bangkok, Thailand

asb.ac.th

Start Date: August 2023



**THE
AMERICAN**
School of Bangkok



**Carney
Sandoe**
& ASSOCIATES

CARNEYSANDOE.COM

Mission Statement and Learner Attributes

Preparing students to become adaptable, resilient leaders and mindful, global citizens who are effective communicators, independent and collaborative learners, critical thinkers and creative problem solvers, and technological innovators.

Vision

Igniting inspiration from within to create a positive change in the world.

At a Glance



Established
1983



Total enrollment
520



Elementary School enrollment
~220



Average class size
15-20



Nationalities represented in
student body
40



Total Faculty
60+



Percentage of Thai students
20%

Nationalities represented in the faculty: Primarily United States of America, Canada, and Great Britain



Overview

Founded in 1983, The American School of Bangkok (ASB) is a pioneer among international schools in Thailand. With modern academic, athletic, and administrative facilities in the heart of Bangkok, ASB offers an outstanding American curriculum in a multicultural environment to students from grade K through 12. ASB's strong AP and university preparation programs deliver excellent matriculation and university scholarship outcomes for its students. ASB is licensed by Thailand's Ministry of Education and is accredited by the Western Association of Schools and Colleges (WASC). ASB-Sukhumvit educates approximately 520 students of both Thai and diverse international backgrounds, evenly split between grades K-5 and 6-12.

Governance

ASB is a member of XCL Education, one of the largest, fastest growing K-12 education platforms in Southeast Asia. Headquartered in Singapore, XCL Education serves over 20,000 students across K-12 schools, preschools, and English language centers on 18 campuses across Thailand, Vietnam, Malaysia, and Singapore.

Opportunities and Challenges

With a recently expanded campus and modern, attractive facilities, ASB has the capacity and desire to grow from 500 to 800 students. Integration of the new facilities into the daily operations of the school, through scheduling and safety best practices, has been and will remain an administrative focus.



ASB has recently begun the implementation of project-based learning at the elementary school level. A plan of execution for implementation at all level classrooms is a priority for the next few years.

With an upcoming reaccreditation, there is an opportunity to evaluate curricular offerings and assessment practices and to support greater alignment in those areas, K-12.

Continuous emphasis on literacy and language acquisition within an EAL framework is key to students for non-native English-speaking students.

The implementation of a new organizational chart, including the introduction of Divisional Principals, and the management framework as an XCL school will necessitate a candidate with significant expertise in change-management best practices and someone who is passionate about building community.

Core Responsibilities

- Develop and implement, with faculty assistance, programs to promote innovative and active student success using project-based work and hands-on experiential opportunities.
- Use data to drive academic programs of the school, such as administering the school's standardized test (MAP), and supporting Student Support Services, including the EAL team, to ensure that appropriate interventions are in place and results are reported to parents.
- Research "cutting edge" educational programs, including teaching methodologies and learning strategies and advise on implementation for school improvement.
- Assist the Head of School by providing guidance in all school matters and sharing periodic updates on all aspects of the school program and activities.
- Monitor and assist in managing an annual academic budget, oversee expenditures in conjunction with the Head of School and Finance Director.
- Assist the school in the successful implementation of recommendations of WASC criteria for accreditation.
- Be a visible leader and promote harmonious relationship among all school community members.
- Assist the school in retaining students and increase parental satisfaction.
- Oversee all aspects of students' wellbeing, including orientation, guidelines for student health and safety, and fostering the mindfulness and wellbeing programs of the school, to ensure a caring, supportive environment.
- Communicate with parents to instill a sense of confidence and pride in the school and help ensure the maximum turnout of parents for school events and functions.



- Articulate divisional programs, activities and initiatives and respond to school community through open houses, parent meetings, educational forums, and parent conferences.
- Assist in the development of the school staffing plan and manage the recruiting process for new teachers.
- Oversee all matters pertaining to teacher attendance, conduct, and academic and supervisory responsibilities.
- Support teachers in all aspects of their work, through classroom observation and evaluation, monitoring of adherence to curriculum and syllabi, conducting productive faculty meetings, and recognizing and strengthening professional performance through feedback and self-reflection.
- Assist the Head of School in marketing, fundraising activities, promoting business projects initiated by the school, and attending public relations functions and networking events.

Qualifications and Personal Attributes

Strong candidates for the Divisional Principal role should demonstrate some or all of the following qualifications:

- An understanding of the US-based Advanced Placement (AP) curriculum or Common Core Standards;
- Experience with oversight of day-to-day operations, including student discipline, staff retention and dismissal, evaluation and professional development, and pastoral care of staff and students;
- Familiarity with curriculum development and alignment of student assessment;
- Prior practice with WASC or similar-style accreditation;
- Appreciation for wide cultural diversity among students and faculty, and ability to maintain and celebrate varied traditions and cultures;
- Care, curiosity, and strong communication skills, with a commitment to carry on ASB's mission and vision;
- Leadership skills that demonstrate flexibility, adaptability to change, and willingness to be visible in the community;
- Interest in establishing and maintain strong relationships with parents and supporters of ASB, including through partnering with the school's parents council.

Learn More

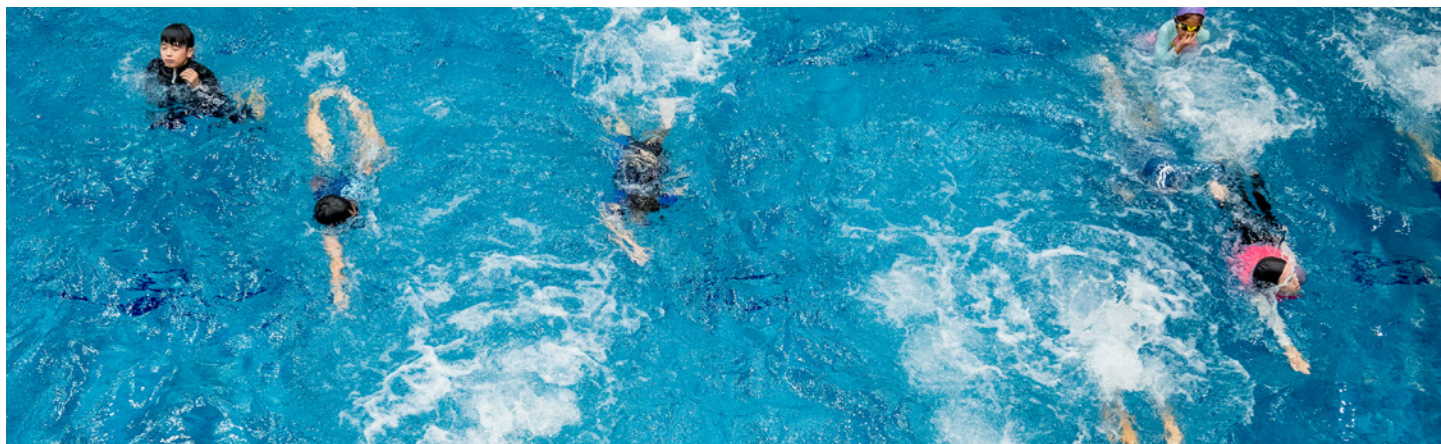
Click on the links below to learn more about The American School of Bangkok.

[School Website](#)

[Elementary Program](#)

[School History](#)

[About Bangkok, Thailand](#)



To Apply

Interested and qualified candidates are invited to contact the consultants in confidence, and submit the following materials:

- A cover letter expressing interest in this particular position;
- A current résumé;
- A statement of educational philosophy and leadership practice;
- A list of five professional references with name, relationship, phone number, and email address of each (references will not be contacted without the candidate's permission) to:

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