

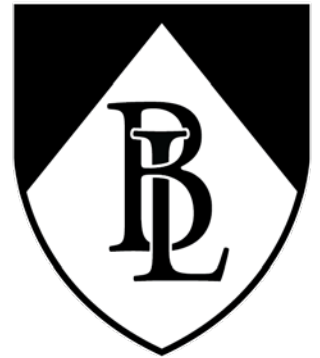
CHIEF ADVANCEMENT OFFICER SEARCH

BISHOP LYNCH HIGH SCHOOL

Dallas, Texas

bishoplynch.org

Start Date: July 1, 2024



**Carney
Sandoe**
& ASSOCIATES

CARNEYSANDOE.COM

Mission Statement

Faithful to Catholic Tradition and to our Dominican heritage of scholarship and service, Bishop Lynch High School promotes the development of the total person by bringing together a diverse community in a rigorous, college preparatory environment where students are taught to strive for excellence, seek truth, and work for justice in the world.

At a Glance



Established
1963



Enrollment
1,003



Total faculty
75



Student-teacher ratio
11:1



Students of color
38%



Financial aid and scholarship
\$4.5 million



Faculty with advanced degrees
65%



Campus size
22 acres

Zip codes represented: 121

Faculty of color: 21%

Average class size: 20

Students receiving aid: 40%

Endowment: \$10 million

Annual operating budget: \$21.7 million

Sports: 18



Overview

Informed by its Dominican heritage and a proud member of the Diocese of Dallas, Bishop Lynch High School stands tall with roots in East Dallas and a student body representing more than one hundred zip codes throughout the booming Dallas Metroplex and suburban communities. The school's motto - "Veritas" - and tagline - "Believing. Belonging." - underpin its inclusive ethos and the intentional way that it encourages students to seek truth and work for justice in the world. That intentionality of mission is animated by a robust curriculum that supports students from AP-level to Essentials courses that support students with different learning styles, a unique House System that fuels an inclusive and high-energy school spirit, and Dine and Dialogue events that bring the school community together. In turn, the richly diverse student and alumni bodies love and feel grateful to their school.

As it celebrates its 60th year, Bishop Lynch has further distinguished itself by astonishingly rapid and robust growth. At 1003 students, it is the largest co-ed Catholic high school in Texas, with 70% of its 12,000 alumni having graduated since 2000. Even as it has grown in numbers and reputation and set a course with an ambitious strategic plan, however, the school remains both grounded in and inspired by its founding mission and the humility inherent in its service to the intellectual and moral development of every student. At Bishop Lynch High School, character formation and service anchor the excellence of all programs.

Now in his eighth year as Bishop Lynch's widely admired President, Chris Rebuck seeks an experienced and dynamic advancement professional to join his high-performing senior leadership team as Chief Advancement Officer (CAO). In addition to overseeing the core advancement functions of Development, Enrollment Management, and Marketing/Communications, the CAO will serve as a key strategic partner of the President while also working especially closely with the Chief Financial Officer, Principal, and Board of Directors. The successful candidate will be a proven leader who collaboratively and creatively executes against ambitious goals, a superior team-builder who inspires and holds others to high standards, and a high-EQ colleague who builds relationships steeped in trust and integrity.



Opportunities and Challenges

Bishop Lynch's new CAO will join a school rooted in and passionate about its mission, and a highly collaborative leadership team energetically focused on both its present and future. Deservedly proud of its culture and programs, Bishop Lynch is also keen to strengthen its Advancement impact to grow toward an even more vibrant future.

With that need and goal in play, the next CAO will need to:

- Bring strategic vision, coordination, and accountability to all Advancement functions;
- In partnership with the President and Board of Directors, recalibrate an ambitious capital and endowment campaign that has raised significant funds while falling short of overall goals;
- Increase annual, capital, and endowment giving;
- Oversee enrollment growth;
- Increase alumni engagement;
- Ensure best-in-class marketing practices.



Responsibilities

In addition to embracing the Bishop Lynch HS mission, supporting its President and leadership, and representing the school at professional and public forums, the CAO will have the following primary responsibilities:

- Provide strategic and collaborative partnership to the President, Senior Leadership Team, and Board of Directors (including as chief staff liaison to the Advancement Committee).
- Authentically embrace and participate in the Bishop Lynch HS and greater Dallas communities.
- Embrace and oversee the Advancement Team model and effectively manage the Directors of Development, Enrollment Management, and Marketing/Communications.
- Establish advancement goals, actions steps, and accountabilities that support the school's strategic priorities.
- Ensure collegial and trusting relationships and connections everywhere – within the Advancement Team and throughout the extended school community.
- Work closely with the CFO to ensure accurate projections, reporting, systems coordination, and gift tracking.
- Sharpen the school's cases for and execution of capital, endowment, and annual giving while creatively and entrepreneurially expanding the donor base in each area of giving.
- Manage a portfolio of major donors.
- Partner with (and mentor, where appropriate) the President and key Board members on major gift solicitations.



Qualifications and Personal Attributes

- Inspiring leader, connector, and manager;
- Tenacious goal-orientation mixed with a collaborative, wise, and creative spirit;
- Strong financial and systems acumen;
- Team-developer and relationship-builder with high emotional intelligence;
- Strategic thinker who identifies, pursues, and implements growth opportunities on behalf of the school;
- Commitment to building community and living Bishop Lynch's mission;
- Capacity and willingness to build trust with colleagues, creating open dialogues and high morale within and beyond the Advancement Team;
- Sophisticated communication skills, both oral and written, and the capacity to tailor messaging to the needs and interests of all audiences;
- Ability to disseminate financial and other reports accurately and transparently;
- Support the President as needed and requested.

Learn More

Click on the links below to learn more about Bishop Lynch High School.

[School Website](#)

[School Profile](#)

[Strategic Plan](#)

[About Dallas, Texas](#)

[Belonging at Bishop Lynch](#)



To Apply

Interested and qualified candidates are invited to contact the consultants in confidence. Candidates will ultimately need to submit the following materials as separate PDF documents:

- A cover letter expressing their interest in this particular position;
- A current résumé;
- A list of five professional references with name, relationship, phone number, and email address of each (references will not be contacted without the candidate's permission) to:

Sara Shulman

Consultant

sara.shulman@carneysandoe.com

Mark Davis

Senior Consultant

mark.davis@carneysandoe.com