

CHIEF ADVANCEMENT OFFICER SEARCH

COLLEGIATE SCHOOL

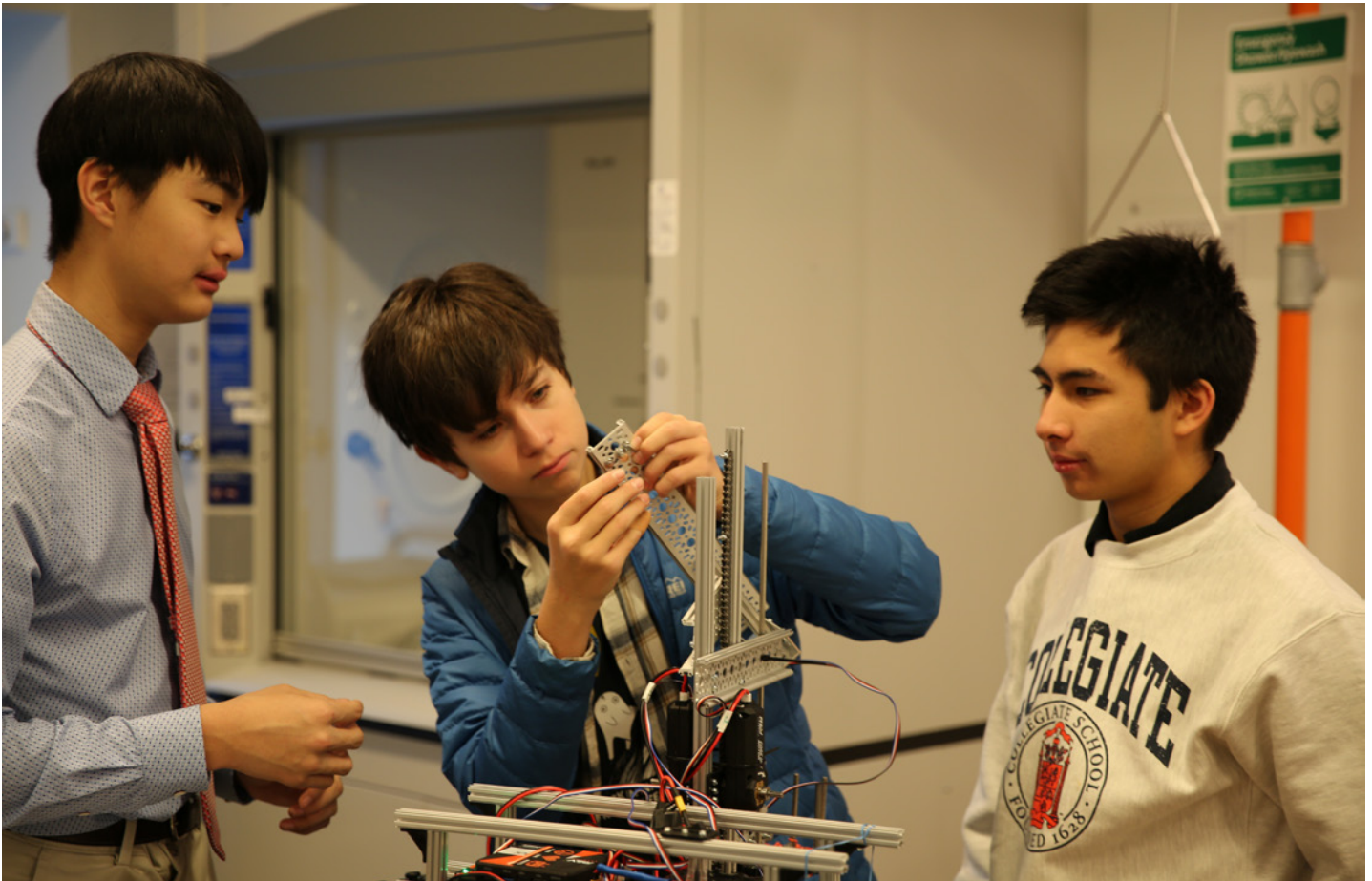
New York, New York

collegiateschool.org

Start Date: July 1, 2024



Collegiate School



**Carney
Sandoe**
& ASSOCIATES

CARNEYSANDOE.COM

Statement of Beliefs

- That Collegiate is at its best when all members of the school community conduct themselves with respect, kindness, and integrity.
- That the traditions and values of this old but not old-fashioned school can inspire boys to develop their individual capacities for personal and academic excellence.
- That boys learn best when they are members of a diverse and just community that fosters purposeful and spirited engagement, inquiry, and collaboration in academics, athletics, and the arts.
- That a liberal arts education committed to diligent and discerning scholarship prepares students to be citizens who act with conscience, courage, and compassion.

At a Glance



Established
1628



Enrollment
666



Financial aid awarded
\$5.9M



Campus size
180,000
square feet



Total faculty and staff
160



Faculty with advanced degrees
76%



Student-teacher ratio
6:1

Students receiving aid: 17%

Endowment: \$75M

Annual operating budget: \$45M



Overview

Located in New York City and the country's oldest school, Collegiate School has long served as a leader in K-12 education for boys. Intentionally sized (670 boys in thirteen grades), the School is highly regarded for its commitment to academic excellence and the development of fine moral character and meaningful, sustained relationships. While the academic program is rigorous, the daily life at Collegiate is full of joy and humor. Collegiate alumni often describe their experience as formative and share that the formation of authentic relationships with faculty and peers are unmatched throughout their lives. While the Collegiate community is proud of its history, and honors its many traditions, the School looks to its upcoming 400th anniversary with energy, optimism, and a shared commitment for continued enhancement and evolution.

Collegiate's roots as a school can be traced back to 1628, when the School was established in New Amsterdam by the Dutch West India Company and the Dutch Reform Church. The School's journey aligns with the development of Manhattan, occupying numerous sites throughout Lower Manhattan, eventually moving north. In 1892, a school was built on West 78th Street, next to the West End Collegiate Church, where it resided for over a century. In 1940, the School became an independent, nonprofit organization. In 2018, Collegiate relocated to its current home at 301 Freedom Place South. The new campus consists of a single 11-story building (nine stories above ground and two below), with 180,000 square feet of classroom, athletics, theater, music, art, library, dining, and administrative and conference space. This spring, the School will add almost 10,000 additional square feet at 50 Riverside, an adjacent building that will provide an opportunity to expand programming for robotics, athletics, and community-building.

The Chief Advancement Officer will be joining the school at an exciting time. Recognized as a premier independent school in New York City, Collegiate is poised for future success as it contemplates the significance of its 400th anniversary. This person will join an extremely capable senior administrative team that supports Head of School David Lourie. Under David's leadership the school has maintained its commitment to boys' education and continues to seek and provide excellence in all areas. The Chief Advancement Officer will not only play a leading role in fundraising efforts but will be integral in helping to shape the school's communication efforts and strategic vision going forward.



Opportunities and Challenges

The Chief Advancement Officer is joining the Collegiate School at an exciting time. Head of School David Lourie, leading the school since 2020, is both an articulate messenger of the Collegiate mission and an experienced fundraiser. He exhibits a deep understanding and commitment to the values of a Collegiate education and will be a true partner with the Chief Advancement Officer.

Building on a solid foundation of philanthropy, the Chief Advancement Officer will inherit a healthy and vibrant giving program, dedicated team members and a committed school community. Collegiate's annual fund program received over \$4.2 million last year and enjoys healthy participation from all constituencies.

Early planning for a campaign to celebrate the school's 400th anniversary has commenced. The Chief Advancement Officer will play a vital role in all aspects of fundraising with a particular focus on the campaign's planning and successful execution.

The ideal candidate is a dynamic leader with excellent people skills, who engages professionally with all of the school's constituencies. Possessing qualities of integrity, credibility and commitment to the school's mission, the Chief Advancement Officer will provide clear vision, supervisory leadership and collaboration with the Development team.

The priorities, challenges, and opportunities ahead include:

- The Chief Advancement Officer will lead a highly professional development team in preparing for, executing, and successfully completing the school's upcoming 400th Anniversary campaign. In doing so, this person will maximize the school's philanthropic culture at all levels, including the annual fund, alumni relations, and major gifts fundraising initiatives. The Chief Advancement Officer will be an integral part of the senior administrative team and will be an involved and valuable thought partner with the head of school. The appointed individual will have had a significant track record in developing and disseminating strategic communications both to an internal community and the wider world.



- As the school ramps up staffing for the campaign, the Chief Advancement Officer will work with the administration to ensure that important roles are being filled and that philanthropy will continue to grow and expand at Collegiate.
- In meeting the goals established for this position it is essential that the person understands the role that Collegiate plays in the New York City independent school landscape, and both embraces and embodies the spirit of the city.

Qualifications and Personal Attributes

The most competitive candidates will offer most or all of the following qualifications and qualities:

- Extensive experience in a leading independent school would be valued but most important is a comprehensive understanding of philanthropy with an appreciation of the complexities of New York City;
- Deep grounding in all aspects of development work including annual giving, capital campaigns, major gifts, prospect research, alumni relations, communications, and special events;
- An understanding of the importance of mentoring and supporting the Development Office;
- Experience in leading and assessing teams;
- The ability to cultivate and build strong and authentic relationships with a broad array of colleagues and constituents;
- Extensive organizational and people skills with experience in working independently;
- Respect for the importance of confidentiality and discretion;
- Excellent verbal and written communication skills coupled with a strategic mind;
- Interest in engaging in a lively and busy school environment.

Learn More

Click on the links below to learn more about Collegiate School.

[School Website](#)

[Virtual Tour](#)

[School History](#)

[College Matriculation](#)

[Strategic Goals](#)

[About New York, New York](#)

[Equity and Belonging](#)



To Apply

Interested and qualified candidates are invited to contact the consultants in confidence. Candidates will ultimately need to submit the following materials as separate PDF documents:

- A cover letter expressing their interest in this particular position;
- A current résumé;
- A list of five professional references with name, relationship, phone number, and email address of each (references will not be contacted without the candidate's permission) to:

Robert D. Vitalo

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Taylor Stockdale

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Lisa Parsons

Consultant
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The full-time equivalent salary range for this position is \$300,000 - \$350,000. The starting salary is based upon, but not limited to, several factors that include years of experience, education level, and expertise.