

HEAD OF EARLY CHILDHOOD AND LOWER SCHOOL SEARCH

HEATHWOOD HALL

Columbia, South Carolina

heathwood.org

Start Date: July 2024



**Carney
Sandoe**
& ASSOCIATES

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Mission Statement

Heathwood Hall Episcopal School cultivates creative and critical thinking, develops leadership and social skills, and promotes service to others over the pursuit of self-interest through a rich academic and extracurricular program in a supportive community of talented educators and engaged students.

Vision

To inspire and empower students to unlock their potential, develop their character, and gain the confidence to transform a dynamic world.

At a Glance



Established
1951



Total school enrollment
877



Total Faculty
104



Student-faculty ratio
8:1



Students of color
24%



Financial aid awarded
\$2.5M



Faculty with advanced degrees
58%



Campus size
122 acres

Early Childhood enrollment: 98

Lower School enrollment: 252

Faculty in Early Childhood: 14

Faculty in the Lower School: 30

Faculty of color: 11%

Students receiving aid: 28%

Endowment: \$4.7M

Annual operating budget: \$15.6M



Overview

Tucked away on a beautiful, sprawling 120-acre campus in thriving Columbia, South Carolina, Heathwood Hall Episcopal School combines the beauty of its expansive natural space with a stand-out college preparatory experience. A school on-the-rise with robust enrollment, an engaged faculty and an exceptional administrative team, Heathwood enjoys the benefits of Columbia, a city that is not only the state capital but also home to the state's flagship institution, The University of South Carolina.

Established in 1951, Heathwood Hall serves students ages 2 through 12th grade, enrolling close to 900 students and immediately engaging them in a curriculum enhanced by outdoor education and a community that one parent described as “inescapable in a healthy and good way.” Committed to both tradition and innovative educational practices, Heathwood's signature PEAK program just opened the Boyd Foundation PEAK Center, expanding its Adventure Basecamp and continuing to provide students and the greater Columbia community with hands-on opportunities in wilderness exploration, environmental education, and leadership development. The Lower School Playground was upgraded in the Summer of 2023, while the Early Childhood Playground was updated in 2019. Additionally, Heathwood will open an expanded Chapel complex (indoor and outdoor chapel) in the fall of 2024, while new construction and renovations in the Campus Center (Theater, Blackbox, Admissions Lobby, and MS/US Library) and in and around the Athletic Center will conclude in January of 2025.

The next Head of Early Childhood and Lower School will be expected to serve two distinct but cooperative divisions with energy, intellectual curiosity, and hard work. Supported by a dynamic head of school and part of an experienced leadership team, the next head of the division will have ample opportunity for professional development and growth while building relationships in the Heathwood community and leading the faculty with good communication, hard work, and innovation.

Opportunities and Challenges

The next Head of Early Childhood and Lower School at Heathwood Hall will lead by:

- Understanding early childhood education and lower school as divisions with both separate needs and opportunities for cohesive learning;
- Maintaining an evolving curriculum and ensuring accountability for curricular implementation in the classroom;



- Collaborating with, supervising, and delegating to two assistant directors, one in each division, to oversee the day-to-day operations of the early childhood division and lower school;
- Working effectively with middle and upper school division heads;
- Developing relationships with faculty and parents with good communication and visibility;
- Exhibiting a commitment to diversity;
- Serving students with a range of learning styles;
- Evaluating creative approaches to learning, including the use of STEM and STEAM;
- Effectively hiring, supervising, and evaluating faculty and staff; and
- Leading special events valued by the Heathwood community, while also connecting these activities to curriculum.

Qualifications and Personal Attributes

Successful candidates for the Head of Early Childhood and Lower School will possess the following qualities and qualifications:

- Experience teaching and leading in a lower school or early education division;
- An energetic, intellectually curious attitude about early childhood and lower school education and a desire to work on an administrative team dedicated to continual institutional growth and the pursuit of excellence;
- A hard working, team-player approach to leadership;
- Exceptional communication skills and a commitment to knowing the children, parents, faculty, and staff in the community;
- Problem-solving skills related to coordinating space and facilities for two connected but distinct divisions;
- Strong leadership with both vision and follow-through as plans are implemented;
- Ability to delegate and inspire faculty and staff to work together for a common purpose;
- Experience leading and developing a diverse community;
- Commitment to evaluating an already-strong program to enhance not merely change; and
- Detailed oriented and organized with the ability to use data and research to make decisions.

Learn More

Click on the links below to learn more about Heathwood Hall.

[School Website](#)

[Diversity, Equity, and Inclusion](#)

[School History](#)

[Strategic Plan](#)

[PEAK, Signature Leadership Program](#)

[About Columbia, South Carolina](#)



To Apply

Interested and qualified candidates are invited to contact the consultants. Candidates wishing to apply should submit the following materials as separate PDF documents:

- A cover letter expressing their interest in this particular position;
- A current résumé; and
- A list of five professional references with name, relationship, phone number, and email address of each (references will not be contacted without the candidate's permission) to:

Allison Stiles

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