



The Temple of Atlanta
Director of Early Childhood Education
Atlanta, GA

The Temple is located in midtown Atlanta and is one of American Judaism’s most historic religious institutions. Founded in 1867, it is the city’s oldest, largest, and most diverse synagogue. For a century and a half, it has built a tradition of excellence in its social justice work and a commitment to broadening people’s access to a full Jewish life and in social justice initiatives. Newsweek Magazine has named The Temple as one of the most vibrant and dynamic Jewish congregations in the country. The Temple now counts more than 4,000 individuals as members, hosts a vibrant and inclusive religious school and one of Atlanta’s most respected early learning centers. We are proud of how each member brings his or her own story to our diverse community—such as those who have a multi-generational history at The Temple and those new to Atlanta or The Temple, those who identify as interfaith, LGBT, have children with physical or learning needs, and those of all ages and backgrounds who are seeking a Jewish community – a place to call home.

Learning:

Our educational programs are first-class, with an early learning center onsite, one of the finest fully inclusive religious schools in Atlanta, and a robust adult education program. Our goal is to provide for a lifetime of Jewish learning.

Prayer & Worship:

With six active clergy members, we offer a dynamic blend of worship opportunities that span from intimate worship in the chapel to larger services conducted in our historic sanctuary to the small and intimate to grand classical services incorporating music from our historic pipe organ. Our main sanctuary, constructed in 1931, is on the National Register of Historic Places and provides a truly awe-inspiring space in which to practice Jewish ritual life.



**Carney
Sandoe**
& ASSOCIATES

Carney, Sandoe & Associates

The Search Group

200 High Street, Suite 610, Boston, MA 02110

T 617.542.0260 · F 617.933.3426

search@carneysandoe.com · carneysandoe.com

Social Justice:

From its beginnings, Social justice has always been and remains a central aspect of life at The Temple, as it has been for many decades. During the 1950s and 1960s, civil rights advocacy led by senior Rabbi Jacob Rothschild resulted in the famous bombing of our building in 1958. Until his death in 1968, Rabbi Rothschild and Dr. Martin Luther King, Jr. had an ongoing close relationship. Undeterred, we have continued to work towards a more just society with initiatives such as the Zaban Paradies Center for couples, started in 1984. Today, the Rothschild Social Justice Institute, working through passionate small groups, work in different areas of social justice from human trafficking, gun safety, refugee resettlement, the environment and others.

Early Childhood Education Director

The Temple is seeking a preschool director for its Weinberg Early Learning Center (WELC) where best-of-class academics and developmental support for children from 12 weeks to pre-Kindergarten is offered along with best-in-class Jewish learning, traditions, and love.

- As the senior *educational leader* of the WELC, the director will be responsible for managing all aspects that speak to academic and operational excellence. This will include personnel management, curriculum and programming development and execution, and a nurturing community for WELC children and families.
- The WELC director will serve as the *operations director* of the WELC with responsibility for staffing decisions, budget management, emergency procedures, and facility operation.
- The WELC director will drive the *growth and expansion of the WELC* to current and prospective families, The Temple congregation and the Atlanta early childhood educational pre-school community, and drive the *vision* to improve existing programs and identify emerging trends in the field of education for young children. The WELC director will also partner with The Temple in its various initiatives to be the leading Jewish congregation in the southeast through excellence and be visible at key Temple events oriented towards young children.



The WELC director reports to the Director of Lifelong Learning of The Temple.



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Detailed qualifications and responsibilities:

Graduate degree preferred in Early Childhood, Elementary Education and/or Educational Leadership. Additional essential requirements are:

- Collaborative experience as part of a team of diverse stakeholders
- Excellent interpersonal skills, including effective listening and a warm, friendly and empathetic personality
- Professional appearance, dress and demeanor
- Flexibility, patience and creativity
- Excellent organizational, leadership and presentation skills
- Strong written and verbal communication skills (including public speaking)
- Sensitivity to the unique needs and diverse experiences of individual families and children
- Experience in building partnerships, developing and implementing programs
- Experience in administration of a school setting and classroom background



Staffing and Faculty Support Responsibilities:

- Hire, train, support, supervise, and evaluate faculty
- Create and manage a collegial team comprised of the WELC Assistant Director, members of the WELC's other administrative staff, extended day coordinators, faculty, summer camp staff, and vendors
- Establish goals for performance and growth, evaluate and provide feedback
- Encourage and mentor teachers and staff and serve as a resource for expertise in early childhood education
- Work actively with teachers to maintain high curriculum standards

Responsibilities to Students, Families, and The Temple:

- Create and implement school policies and curriculum in partnership with the WELC Committee
- Develop, implement and oversee academic programs and extracurricular activities
- Communicate regularly with parents and model an informative, warm and supportive relationship with parents, and prospective families
- Cultivate involvement and engagement with grandparents
- Be visible at key Temple events and worship opportunities that are geared to young children
- Provide a loving, caring and safe environment for children
- Develop and implement strategies for excellence in education and community building
- Collaborate with, support, and encourage The Parents Association (TPA)
- Partner with Temple clergy and the Engagement Department to provide support for tot programming at the Temple



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Administration and Management Duties:

- Manage daily operations and activities of the half-day, full-day and extended-day programs of the WELC and oversee the success of Camp Minimac
- Administer record keeping according to licensing guidelines
- Plan and manage annual budget and make financial decisions with the input and support of the Director of Lifelong Learning and The Temple Finance Committee

Serve as “The Face” of the WELC:

- Oversee marketing and publicity, communications, and tours
- Represent the WELC at Temple and Temple committee events and meetings
- Foster and grow relationships with local private and elementary admission directors



Application process:

Interested candidates should send resume/CV, letter of intent, list of five references with contact information (references will not be contacted until the candidate is notified), and statement of philosophy of education and leadership to John Faubert, jfaubert@carneysandoe.com, or Sloane Meyer, sloane.meyer@carneysandoe.com.

Please do not contact the school directly.



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