

INTERIM HEAD OF SCHOOL SEARCH

WOODLAND COUNTRY DAY SCHOOL

Bridgeton, New Jersey

wcdsnj.org

Start Date: July 2023



WOODLAND
COUNTRY DAY SCHOOL



**Carney
Sandoe**
& ASSOCIATES

CARNEYSANDOE.COM

MISSION

Woodland Country Day School is dedicated to educational excellence for its students in an environment that builds self-esteem, confidence, and respect for others. Academics, Athletics, and Aesthetics are watchwords for our program.

OVERVIEW

Woodland Country Day School is a community of students, faculty, and parents working together to create the best possible environment for the intellectual, social, physical, and moral growth of its students. The academic expectations that we have established are challenging, but realistic. At all levels, students are grounded in a solid foundation of basic skills. The development of strong study skills which prepare students for secondary education is emphasized. Small classes encourage a close relationship between the students and faculty and foster an environment of nurture and support.

Woodland offers a multi-faceted program which helps young people reach their fullest potential. The academic and co-curricular programs help students to develop self-esteem, confidence, responsibility, and leadership.

Enrollment is limited in numbers, but diverse in character. The school welcomes students from all ethnic, cultural and religious backgrounds, reflecting a cross-section of South Jersey communities that the school serves.

Parental involvement is considered an essential element in the education process and is highly valued and encouraged by the school. The resulting sense of community and cooperation among parents, students, and faculty provides strong support for the students as they encounter new ideas, skills, and challenges.

OPPORTUNITIES AND CHALLENGES

Woodland has played an important role in the community, providing the premier academic option for families in the area. It is critical that the incoming HOS understands the educational niche Woodland fills and honors that legacy.

Faculty, staff, and students have missed the opportunity to connect daily with an involved and engaged Head of School, they will welcome a highly visible leader.

Given the current situation, transparency in school leadership is a must. The new leader must embrace the need for that level of communication and candor.

QUALIFICATIONS AND PERSONAL ATTRIBUTES

The Interim Head will be expected to be highly visible in the daily life of the school from classroom visits to the carpool drop off-line.



Among qualities desired in the Interim Head are:

- Willingness to uphold the mission, values, and traditions of the school;
- Familiarity and experience with the full range of head of school responsibilities, both academic and administrative;
- A highly collaborative and transparent communicator who is eager to engage with students, parents, and faculty;
- Familiarity with the nuts and bolts of organizational structure, staffing levels, and decisions;
- An open leader who seeks first to listen and learn and is accessible and authentic;
- “Collaborative Backbone”: a penchant for making inclusive and collaborative decisions when possible, but the backbone to make tough decisions when necessary, and stick to them;
- The ability to be both: a high-level visionary able to coalesce the school community around an exciting and uniting sense of purpose; and a hands-on manager who will address gaps in operations, policies, and procedures;
- Highly skilled in the area of Fundraising and Finances;
- Familiarity with the intersection of tuition and financial assistance;
- Expertise in supporting academic excellence in curriculum and instruction.

TO APPLY

Interested and qualified candidates are invited to contact the consultants in confidence. Candidates will ultimately need to submit the following materials as separate PDF documents:

- A cover letter expressing their interest in this particular position;
- A current résumé;
- A statement of educational philosophy and leadership practice;
- A list of five professional references with name, relationship, phone number, and email address of each (references will not be contacted without the candidate’s permission) to:

Dr. Karen Neitzel, Ed.D.

Senior Consultant

karen.neitzel@carneysandoe.com