

COORDINATOR OF LITERACY AND INSTRUCTION SEARCH

YESHIVA PREP ELEMENTARY

Brooklyn, New York

yeshivahprep.org/elementary/

Start Date: July 2026



YESHIVAH
P R E P



Carney
Sandoe
& ASSOCIATES

CARNEYSANDOE.COM



Mission + Vision

At YP, we nurture every child’s strengths, and support their learning differences. By fostering self-awareness and confidence, we empower our students to thrive. Our students feel connected to our community both within and outside the school walls.

At a Glance



Established
1993



Total enrollment
68



Total faculty
68



Student-faculty ratio
1.5:1



Annual operating budget
\$4.4M



Faculty with advanced degrees
25%



Campus size
20,000 sq ft



Overview

Yeshiva Prep Elementary was founded as Gesher Yehuda thirty years ago because one child had needs that could not be met in a mainstream school. Now a part of Yeshiva Prep's K-12 continuum, Yeshiva Prep Elementary is a K-8 community in the Sephardic tradition where Jewish children with language-based learning differences can develop the self-esteem and confidence needed to live a full and successful life. The school utilizes research-based, multi-sensory, and cross-disciplinary approaches to teaching and learning and, through its admission process, works to identify mission-aligned students who will thrive in a bespoke educational environment focused on discovering and growing their talents and capabilities. Based on the strengthening of its focus and program in recent years, the school has seen increased demand, growing 50% in the last three years.

Yeshiva Prep Elementary seeks a Coordinator of Literacy and Instruction, who will serve as a key academic leader of the school, a partner for the Head of School, Principal, and Director of Related Services, and a collaborator for and developer of the balance of the school's professional community. The Coordinator of Literacy and Instruction will lead the school's efforts to strengthen instruction and other aspects of teacher practice and growth in the spirit of continuous improvement.

Responsibilities

With a comprehensive understanding of literacy instruction and thorough knowledge of various research-based programs and instructional practices for students with language-based learning disabilities, the Coordinator of Literacy and Instruction will:

- Guide and support the ongoing development of the K-8 curriculum;
- Coach teachers in their pedagogical practices and implementation of the curriculum;
- Provide professional development for teachers and education programs for parents;
- Analyze student data to support each student's learning profile and program;
- Partner with teachers to keep parents informed regarding student progress;
- Serve as a key member of the leadership team that guides the school as a whole;
- Participate in the school's admission work, including meeting with prospective families, evaluating prospective students, and serving on the admission committee.



Opportunities and Challenges

- Support the growth of the school's dedicated professional community and establish additional pipelines of trained educators to join the school as openings occur;
- Partner with other Yeshiva Prep Elementary leaders and research-based professional communities to develop a vertically and horizontally aligned curriculum, consistent with students' needs;
- Refine and strengthen instructional practices and protocols;
- Strengthen the school's partnership with parents, including communicating student progress and growing parent understanding of language-based learning differences so they can support their children at home.

Qualifications and Personal Attributes

Candidates should bring all or most of the following:

- Joy, enthusiasm, and deep compassion for K-8 students with language-based learning differences, along with a solid knowledge of various research-based programs and instructional practices specifically designed for students with language-based learning disabilities;
- A Master's Degree in Special Education, including significant grounding in research-based practices related to literacy and the science of reading;
- Five or more years of teaching experience in school(s) serving students with language-based learning differences;
- Strong curriculum building experience;
- Strong relational leadership and team building skills and teacher training experience;
- Engaging communication skills, including the ability to write, speak, and present with skill, confidence, and clarity and listen for understanding;
- Exceptional executive function skills;
- Interest in being part of the leadership of a growing school, and all the creative energies that this will require;
- Alignment with the mission of the school and the community of students and families it serves.

Learn More

Click on the links below to learn more Yeshiva Prep.

[School Website](#)

[Curriculum and Student Life](#)

[School History](#)

[About Brooklyn, New York](#)



To Apply

Interested and qualified candidates are invited to contact the consultants in confidence. Candidates will ultimately need to submit the following materials as separate PDF documents:

- A cover letter expressing their interest in this particular position;
- A current résumé;
- A list of five professional references with name, relationship, phone number, and email address of each (references will not be contacted without the candidate's permission) to:

Chris Boyle

Consultant

chris.boyle@carneysandoe.com

Kim Peeples

Senior Consultant

kim.peeples@carneysandoe.com

The full-time equivalent salary range for this position is approximately \$125,00-\$175,000 The starting salary is based upon, but not limited to, several factors which include years of experience, education level, and expertise.