

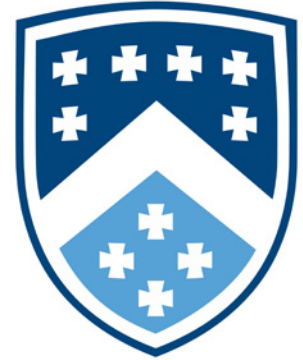
HEAD OF SCHOOL SEARCH

BERKELEY PREPARATORY SCHOOL

Tampa, Florida

berkeleyprep.org

Start Date: July 2026, July 2027



**Carney
Sandoe**
& ASSOCIATES

CARNEYSANDOE.COM

Mission Statement

To establish and maintain a school dedicated to providing the best possible environment within which to nurture the intellectual, emotional, spiritual and physical development of each student; to aid students attending the school to achieve academic excellence in preparation for higher education, and to instill in them a strong sense of morality, ethics and social responsibility so that they may eventually attain their highest potential as human beings; to offer a challenging and demanding curriculum, which will stress the importance of religious values and will provide comprehensive programs in the sciences, arts and athletics; and to promote the moral and spiritual values of the Christian tradition as professed by the Episcopal Church.

At a Glance



Established
1960



Total enrollment
1,460



Tuition assistance awarded
\$1.9M



Student-faculty ratio
9:1



Students of color
39%



Total faculty
173



Faculty with advanced degrees
61%



Campus size
86 acres

Lower Division enrollment: 471
Middle Division enrollment: 345
Upper Division enrollment: 644
Endowment: \$54.1M

Annual operating budget: \$48.3M
AP, Post-AP, and Honors courses in the
Upper Division: 83
Sports: 17



Overview

Stepping on to the campus of Berkeley Preparatory School is exhilarating! Reading about the school, or viewing its website, does not prepare you for the excitement and energy one experiences firsthand while walking its impressive 86-acre campus. Even more striking than its state-of-the-art comprehensive facilities is the familial bond one feels and observes in all the members of this school with nearly 1,500 students. Guided by its Episcopal traditions, this is a school bound by its core values - discipline, diligence and integrity and fueled by kindness, respect and a desire for excellence. As expressed by a trustee of the school, "It's not just important to be good in school, it's important to be good in life."

Founded in 1960 by Tampa Bay families seeking an independent coeducational day school alternative, Berkeley Preparatory School has built its distinguished reputation on a foundation of educational excellence adapted for the modern era. Beginning with 140 students in grades seven through twelve, the school expanded steadily, establishing its Lower Division in 1967 and ultimately uniting all divisions on its current Kelly Road campus in 1984. This time-tested commitment to continuous improvement, and providing the best possible environment for student growth, continues to attract families seeking a school where their children can thrive in a supportive, familial atmosphere. Students are challenged with a rigorous curriculum while enjoying a myriad of co-curricular opportunities that embody the spirited determination of the school's Buccaneer mascot.

The next Head of School will build upon the great work done by Joe Seivold, whose highly successful tenure at the school was cut short due to illness. The school is profoundly grateful for Joe's leadership and looks to the next leader to continue to put the focus on people, place, and program with a commitment to steady and committed improvement. Its next leader will join Berkeley Preparatory School at a pivotal moment of growth and opportunity, tasked with stewarding the school's exceptional culture while guiding thoughtful evolution in facilities, enrollment, and educational innovation. This leader will build upon strong momentum to advance the school's mission in one of Florida's most dynamic and desirable metropolitan areas.



Opportunities and Challenges

The next Head of School at Berkeley Preparatory School will step into a position of strength with exciting opportunities that will shape the future of the school. These include:

- Berkeley is accustomed to and welcomes a leader who is visible, known and active in the life of the school. The next head will need to be accessible and in touch with all the constituencies of the school.
- There is a pervasive commitment to excellence at Berkeley, and the next leader will need to be the embodiment of the school's values and bring the energy that will motivate members to always achieve excellence in every area of school life.
- The school enjoys strong admissions, and the next leader will need to manage the growth of the school and the challenges that it may bring to facilities, staffing, and culture.
- Excellent academics are of paramount importance to the school community, and the Head will need to be well versed in current pedagogical practices and program innovations that will keep Berkeley at the forefront of independent schools.
- As part of its commitment to continuing excellence, the next Head of School will need to work with the board as a strategic partner to help guide the future of Berkeley.



Qualifications and Personal Attributes

The Head of School will bring an impressive record as an educator and school leader who has previously served in senior administrative roles of considerable responsibility. Competitive candidates will have classroom experience and deep familiarity with strategic planning, change management, program development, management of complex processes, and the day-to-day operations of a PreK-12 school.

The most competitive candidates will offer most or all of the following qualifications and qualities:

Professional Qualifications

- Nuanced understanding of the academic and programmatic dimensions of a complex, multi-division independent school
- Experience as an academic leader and deep knowledge of current best practices and innovation in curriculum and pedagogy, preferably across multiple school divisions
- Strong interpersonal skills and the ability to communicate orally and in writing with inspiration and clarity to both internal and external audiences
- The ability to articulate vision and strategy, the tactical skills to deftly manage the systems and processes necessary to implement strategy, and the organizational fluency to manage multiple streams of information and respond to situations as they emerge
- Experience with recruiting, hiring, supporting, retaining, and leading talented, diverse, and mission-aligned faculty and senior leadership
- A history of thoughtful innovation informed by research and data and moderated by a skillful and sensitive approach to change

Leadership Style and Personal Qualities

- Commitment to hard work and creative problem solving, while demonstrating humility and the willingness to learn from and with one's colleagues
- A spirit of curiosity that fuels the pursuit of evolving best practices and current research on curriculum and pedagogy; a commitment to continuous learning
- Eagerness to engage actively with students, faculty, parents, and alumni and willingness to prioritize visibility amidst the demands of a busy professional schedule
- The ability to navigate complexity, in part through effective prioritization, delegation, and management of systems
- Exceptional organizational skills and attention to detail

Learn More

Click on the links below to learn more about Berkeley Preparatory School.

[School Website](#)

[College Matriculation](#)

[Virtual Campus Tour](#)

[About Tampa Bay, Florida](#)

[Upper Division Academics](#)



To Apply

Interested and qualified candidates are invited to contact the consultants in confidence. Candidates will ultimately need to submit the following materials as separate PDF documents:

- A cover letter expressing their interest in this particular position;
- A current résumé;

Selected candidates may be asked to provide:

- A list of five professional references with name, relationship, phone number, and email address of each (references will not be contacted without the candidate's permission)
- Writing samples specific to this search

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