



Elementary School Assistant Principal
Magen David Yeshivah
Brooklyn, NY

About the School:

Established in 1946, the mission of Magen David Yeshivah is to ensure and globally support the continuity of Sephardic communities through education. Its vision is to develop a new, globally recognized center of excellence that prepares students to excel academically, graduate college as well as professional graduate schools, and apply their unique talents in the world to create economically independent and personally fulfilling lives

Magen David Yeshivah continues to expand and we are currently seeking an **Assistant Principal**. We are proud to be one of the top Jewish schools, providing a nurturing environment where students thrive academically and religiously.



**Carney
Sandoe**
& ASSOCIATES

Carney, Sandoe & Associates
The Search Group
200 High Street, Suite 610, Boston, MA 02110
T 617.542.0260 • F 617.933.3426
search@carneysandoe.com • carneysandoe.com

Responsibilities:

- Assist the Principal in the development, implementation, improvement and evaluation of the instructional program conforming to the school's mission statement.
- Provide instructional leadership by keeping current in instructional techniques and technology.
- Work as part of a collaborative leadership team in school administration
- Assist in the evaluation of student academic performance and provide leadership to improve this performance.
- Conduct parent and student meetings and attend all school activities.
- Supervise the instructional programs of the school, evaluating lesson plans and observing classes (teaching, as duties allow)
- Assist in screening, interviewing, and recommending employment and contractual status of staff.
- Mentor, assess, and assist in the evaluation and supervision of teachers.
- Assist in the coordination and development of the curriculum.
- Work with the principal to implement new programs into the curriculum.
- Partner with parents in working to provide children with optimal levels of challenge
- Assists staff to develop appropriate responses to student behavior.
- Support the school/community organizations.
- Develop and maintain positive communication with the community.



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Qualifications:

- Must have a Masters degree or higher, preferably in a major concentration in educational administration and/or Rabbinical Ordination
- Seven to ten years of successful, highly qualified teaching experience in education is required.
- Experience with school administration and internal operations.
- Strong skills in culturally relevant education and a demonstrated ability to work with teachers, staff, and the community to maximize student achievement.
- Ability to implement policy-based progressive discipline with students and staff with consistent and equitable conflict resolution skills.
- Effective communication skills to support staff evaluation, school-wide strategic planning, and professional development activities.
- Ability to juggle and prioritize multiple initiatives.
- Strong computer skills and ability to learn new technologies. MS Office skills required, proficiency with Excel and spreadsheets required.
- Collaborative, with strong communication and interpersonal skills; works well as part of a team.
- Detail-oriented and highly organized.

Why Magen David?

- Monthly Professional Development Opportunities.
- State of the art technology in the classrooms.
- Strong work-life balance.
- A supportive environment where your opinions are heard and valued.
- Warm mission-driven environment, competitive salary, and benefits including a 403(b) retirement plan and a hot lunch.
- The school year is consistent with the Jewish calendar and closed during the summer.



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We are an Equal Employment Opportunity employer offering:

- A competitive salary will be based on education and experience
- Comprehensive benefits package
- A 403(b) retirement plan with a 5% company match
- Tuition Reimbursement
- School paid lunch.
- Continuous school-wide Professional Development
- Compensation range for this position is \$125,000 - \$175,000

To Apply:

Please submit a **resume** and **cover letter** to:

John Faubert, Director of Placement
Carney Sandoe & Associates
john.faubert@carneysandoe.com

and

Amanda Gastel, Placement Counselor
Carney Sandoe & Associates
amanda.gastel@carneysandoe.com

Please do not contact the school directly.



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