



INTERIM HEAD OF SCHOOL

Start Date: July 2026

Park City Day School

Park City, Utah | parkcitydayschool.org



**Carney
Sandoe**
& ASSOCIATES

MISSION STATEMENT

The mission of Park City Day School (PCDS) is to inspire students to live great and giving lives. PCDS achieves this by fostering innate curiosity, nurturing academic and social-emotional growth, and building a supportive community where every child is known, loved, and challenged.

At a Glance



2010
established



197
total enrollment



36
total full-time faculty



85%
admission yield



6:1
student-faculty ratio



45
annual field trips



OVERVIEW

Situated on a spectacular campus in the picturesque mountains of Park City, Utah, Park City Day School serves approximately 200 students, toddler through grade 8. Students engage with challenging academics through interdisciplinary and experiential project-based learning, making full use of Park City's tremendous natural resources. The school's culture and pedagogy are rooted in a transformative outdoor education program, Strive for Five core values (respect, responsibility, teamwork, integrity, and compassion), and membership in the Round Square consortium of 230 like-minded schools around the world. Park City Day is well on its way to fulfilling its vision to become "the leading mountain school in the West, where children embrace challenge, flourish through connection, and engage in the radical pursuit of awe to discover there is more in them than they know." Students at PCDS grow by stretching themselves. Across the curriculum and through the opportunities provided in the community, each learner is encouraged to lean into challenges—emerging not just more capable, but more courageous, resilient, and as the best version of themselves.





In 2010, Park City Academy and The Colby School came together to form what is now Park City Day School. Since its earliest years, PCDS has drawn upon the best elements of each of the previous schools, and upon best practices for progressive independent schools nationwide. Today, PCDS is known for its close-knit community of engaged experiential learners who are both challenged and supported. From morning drop-off to community events, shared traditions to everyday conversations, connection is woven into the fabric of school life, and every child feels that they belong. Importantly, education is not confined within the walls of the school; rather, it is expansive, immersive, developmentally challenging, and deeply human.

Park City Day School seeks an Interim Head of School to begin work in summer 2026, setting the stage for the next Head of School, whose tenure is expected to begin in summer 2027. The Interim Head of School will build on PCDS's pillars of connected community, academic challenge, and expansive experiences, making progress on the current Strategic Plan; nurturing community between and among students, employees, and caregivers; and further solidifying systems and structures that will support transparency and smooth daily functioning. The Interim Head of School will join a vibrant faculty, deeply committed parent body, and engaged Board of Trustees in setting the school up for a successful Head of School transition.



\$760,000

financial aid
awarded



23%

students receiving
aid



\$4.8M

annual operating
budget



11 acres

campus size

OPPORTUNITIES AND CHALLENGES

Key priorities for the Interim Head of School include:

- Continuing the school's forward momentum towards the goals articulated in the [Strategic Plan](#);
- Nurturing and deepening Park City Day School's sense of community and shared purpose, in part through steadfast adherence to the school's mission and core values;
- Supporting and developing senior administrators, including recent or pending hires in development, human resources, and admissions, and maximizing the collective strength of the team;
- Working in partnership with division heads to recruit, hire, support, and retain exceptional faculty and staff; and
- Evaluating structures, processes, and policies for clarity, consistency, and alignment with school priorities.



QUALIFICATIONS & PERSONAL ATTRIBUTES

The strongest candidates will offer most or all of the following qualifications and qualities:



Professional Qualifications

- Proven experience with and understanding of the full range of Head of School responsibilities, both academic and administrative, preferably gained through service as an independent school Head;
- A deep understanding of, and appreciation for, the joys and compelling qualities of a Toddler - Grade 8 school;
- Experience recruiting, hiring, supporting, and retaining talented, broadly diverse, and mission-aligned faculty;
- Exceptional interpersonal skills and the ability to communicate with inspiration and clarity, both orally and in writing; and
- The ability to articulate vision and strategy and the tactical skills necessary to manage the systems and processes necessary to implement strategy.



Leadership Style and Personal Qualities

- The ability to empower and support faculty and build a cohesive team. A warm, welcoming, approachable, and enthusiastic approach to leadership;
- A commitment to honoring multiple perspectives in order to maintain an authentic, inclusive community;
- Alignment with Park City Day's mission and vision, including a fundamental belief in the joy of working with young children;
- Desire to engage actively with students, parents, faculty, and staff and willingness to prioritize visibility amidst the demands of a busy professional schedule; and
- Eagerness to embrace the culture, community, and mountain lifestyle of Park City and the surrounding area.

LEARN MORE

- [School Website](#)
- [School History](#)
- [Strategic Plan](#)
- [Diversity, Equity, Inclusion, and Belonging](#)
- [Round Square Consortium](#)
- [About Park City, Utah](#)





TO APPLY

Interested and qualified candidates are invited to contact the consultants in confidence. The search will move quickly, and review of materials will begin immediately. Candidates will ultimately need to submit the following materials as separate PDF documents:

- A cover letter expressing their interest in this particular position;
- A current résumé;
- A list of five professional references with name, relationship, phone number, and email address of each (references will not be contacted without the candidate's permission) to:

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