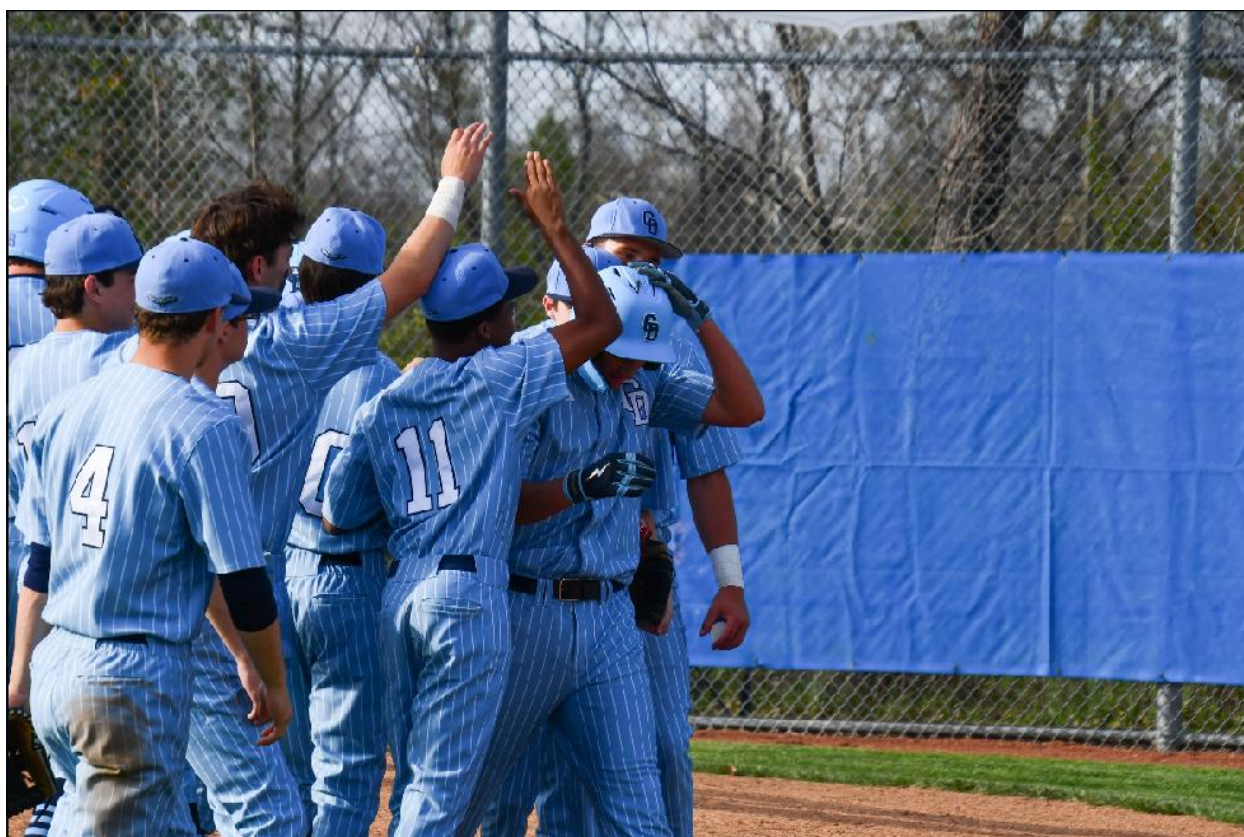




## Director of Athletics

### Job Description Overview

The director of athletics reports to the head of school and is responsible for developing and implementing the athletic program for the upper, middle, and lower school divisions. This is a full-time position that requires nights and weekends. Cincinnati Country Day School athletics has a tradition of excellence within the city of Cincinnati and the state of Ohio, and the director of athletics must maintain this tradition while aligning the program with the school's mission.



### Duties and Responsibilities

- I. Develop an athletics strategy to align the program with the school's mission
  - a. CCDS is a rigorous college preparatory school where student education is central to the mission. As a co-curricular program, CCDS athletics plays an important role in supporting that mission by placing student growth and learning at its core.
- II. Hire, evaluate, and develop the coaching staff
  - a. Effectively on-board new coaches to Country Day to align with the school's mission and values
  - b. Meet regularly with coaches to discuss performance and team goals
  - c. Provide regular opportunities for professional development of coaches
- III. Maintain the athletics department budget
- IV. Oversee the athletics department staff

- a. The athletics department staff consists of two associate directors, a sports information director, a director of sport performance, and an athletic trainer
- V. Ensure compliance with all OHSAA rules and regulations
- VI. Represent the school at all league, district, regional, and state meetings
- VII. Maintain athletics equipment inventory
- VIII. Engage with families in a way that inspires positive parent involvement and partnership to include effectively addressing student and parent concerns
- IX. Work with the CCDS admissions team to attract and admit scholar-athletes
- X. Work with the head of school to develop strategies for new athletics facilities

### **Attributes and Skills**

- Excellent written and oral communication skills
  - The director of athletics regularly speaks in front of large groups of people
  - The director of athletics regularly writes articles for the Country Day athletics website
- Extensive knowledge of the wide range of sports offerings at CCDS
- High energy, high enthusiasm personality that can build community and elevate school spirit
- Ability to foster a positive working relationship with all constituencies including parents, students, colleagues, coaches, faculty, staff, neighbors, etc. through visibility and collaboration
- Experience in athlete training and physical conditioning
- Marketing of the athletics program and its student-athletes

**Physical Conditions:** Ability to walk to various facilities on a large campus as well as lift and maneuver athletics equipment and materials. This is a year-round position, so the ideal candidate will be comfortable in all weather conditions.



### **Qualifications and Experience**

- Bachelor's degree, master's degree preferred
- 5+ years' experience in athletic administration preferred
- Proficient in technology (Veracross and Microsoft preferred)
- Experience coaching at the high school or collegiate level

## Compensation

Country Day is an equal opportunity employer that actively seeks employees who reflect and support our mission-driven commitment to academic excellence and to creating and maintaining a diverse and inclusive community. CCDS pays competitively and provides an excellent benefits package.



### To Apply

Interested candidates should send a resume and letter of interest to the following contacts at Carney Sandoe & Associates:

**Rice Bryan** Senior Associate [rice.bryan@carneysandoe.com](mailto:rice.bryan@carneysandoe.com)

and

**Amanda Gastel** Placement Counselor [amanda.gastel@carneysandoe.com](mailto:amanda.gastel@carneysandoe.com)

**Please do not contact the school directly.**

The school plans to fill the position before July 1, 2026.

*Cincinnati Country Day School does not discriminate on the basis of race, color, creed, sex, gender identity, sexual orientation, disability, age (40 or over), national origin, ancestry, or military service/veteran status in the administration of its educational programs and policies, admission decisions, tuition aid programs, employment practices and benefits, athletics, or other school-administered programs.*