

Executive Director



Magen David Yeshivah- Brooklyn, NY

The Opportunity

Reporting to the Board of Directors, the Executive Director (ED) of Magen David Yeshivah (MDY) is responsible for leadership and oversight of all strategic planning, operations, finance, board relations and resource development for 2,100 students, Early Childhood through 12th Grade. As a full-time onsite role, this position collaborates closely with educational leadership, including the heads of the High School and the Elementary School. The ED will be expected to create and maintain sound business practices, which foster excellence across the entire Yeshivah, allowing for both financial and operational sustainability and accountability. This is a highly visible role within the MDY community, and as such, the ED will be expected to build and maintain relationships at all levels.

Professional leadership is an integral component of the position. The Executive Director must have the ability to mobilize others towards excellence in both thought and action. Knowledge and expertise in organizational planning, communications, operations, facilities, and management, as well as a strong entrepreneurial vision, are important to the success of this individual.



**Carney
Sandoe**
& ASSOCIATES

Carney, Sandoe & Associates

The Search Group

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About Magen David Yeshivah

MDY is an Early Childhood through Grade 12 Jewish day school rooted in the Sephardic tradition and dedicated to academic excellence, creativity, and intellectual curiosity. As the cornerstone of the Sephardic community of New York for generations, MDY is proud to continue to provide an exceptional education to over 2,100 students while strengthening community and preserving traditions.

The school's mission is to produce broadly educated, ethical, self-confident, and compassionate Torah-observant Jews, committed to lifelong learning, community service, and personal growth.

As a school rooted in Jewish law, MDY provides a comprehensive and rigorous dual-curriculum education with emphasis on academic excellence, creativity, and intellectual curiosity.

As a community, Magen David Yeshivah equips students with the ability to confidently interact with an ever-changing modern world through the prism of Torah values, and to cultivate within them a deep understanding of and love for the people, land, and State of Israel.

MDY maintains three state-of-the-art campuses and a budget of \$60M.

To learn more about the school, please visit: <https://www.magendavidyeshivah.org>

Primary Job Responsibilities

Executive Leadership

- Partner with MDY leadership (board, staff, faculty) to identify goals, objectives, and priorities for the future of the school. Maintain a focus on proactive planning that will identify and take advantage of emerging trends and needs that might impact the future direction and success of the school.
- In conjunction with the educational leadership, articulate a shared vision of the unique mission of the school.
- Lead, motivate, and evaluate a high-performance staff. Recruit and retain qualified professionals for open positions as needed. Provide ongoing supervision and mentoring.
- Serve as a strong and constant resource to further the goals of the Board. Work with all committees directing and coordinating projects and agendas.
- Set, foster, and model a success-oriented, accountable, high-morale and positive environment within the school community.



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- Utilize exemplary decision-making skills to effectively manage any crisis that may arise, in consultation with Board leadership.

Finance and Operations

- Direct the Board and staff processes for developing the school's annual budget.
- Work closely with the administrative staff to create and refine office systems that support day-to-day business operations.
- Ensure there is regular reporting to and collaboration with the Board Finance Committee on financial issues.
- In conjunction with the Board of Directors, regularly evaluate the management and status of MDY's financial resources and procedures.
- In collaboration with the lay leadership, create a total administrative and operational plan for the school, including resource development, human resources and finance.
- Support efforts and projects in the following areas: campus security, transportation, food services, vendors, contracts, internal data control, support systems, purchasing, office management, process and policy.

Advancement

- Initiate and implement a comprehensive strategic development plan. Help coordinate, direct, and support annual campaign efforts.
- Oversee the design and implementation of a comprehensive communications and marketing plan to position MDY in the most advantageous manner in a competitive environment.

Qualifications & Skills

The ideal candidate will offer the following qualifications:

- Experience as a senior executive in education administration or in the nonprofit and/or business sector with a proven record of achievement in organizational leadership, management, administration, and operations.
- Bachelor's degree required.
- A skilled communicator who is able to effectively represent MDY to various stakeholders throughout the community.
- Strong leadership skills with a style that encourages creativity, accountability, growth, and problem solving.



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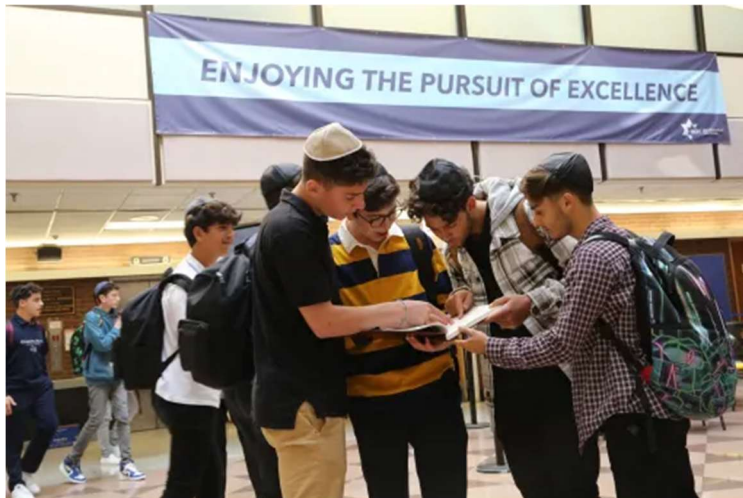
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- A genuine commitment to Jewish education and the specific values and mission of MDY.
- Ability to drive consensus in the decision-making process with a commitment to a team-driven approach.
- Financially savvy- knowledgeable about operational and capital budgets.
- Excellent interpersonal, political, and diplomatic skills. Ability to work with professional and volunteer leaders throughout the community.
- Willingness to invest the time required to steward relationships and be visible throughout the community.
- High personal, ethical, and professional standards.
- Comfort with, and preferably experienced in educational/organizational administration and institutional growth.
- Experience overseeing the day-to-day operations of a large-scale organization.



Salary and Benefits:

Salary Range: \$200,000 to \$250,000

Benefits & Perks: Magen David Yeshivah offers a comprehensive benefits package, including Medical, Dental, Vision, 403(b) with generous employer match, life insurance, Long Term Disability (LTD), Qualified Tuition Reduction (QTR) and Flexible Spending Plan.



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To Apply

Interested candidates are invited to submit the following materials:

- A cover letter expressing their interest in the particular position
- A current résumé
- A list of five professional references with name, relationship, phone number, and email address of each (references will not be contacted without the candidate's permission)

Please submit as a single PDF file to:

Todd Gochman, Senior Placement Associate
Carney Sandoe & Associates
tgochman@carneysandoe.com

and

Cassie Franco-Camacho, Senior Placement Counselor
Carney Sandoe & Associates
cassie.franco-camacho@carneysandoe.com

Please do not contact the school directly.



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