BERKELEY
PREPARATORY SCHOOL

School Chaplain

Tampa, Florida
August 2027
www.berkeleyprep.org

Berkeley Preparatory School, an outstanding independent coeducational day school in Tampa, Florida, is mission-driven to provide the best possible environment in which to nurture the intellectual, emotional, physical, and spiritual development of each child, and to instill in each a strong sense of ethics, morality, and social responsibility. Berkeley has built a national reputation for academic rigor at the country's most prestigious colleges and universities and offers an exceedingly broad array of co-curriculars. The school's active Episcopal affiliation focuses on inclusivity, support, respect, and the shared values reflected in Berkeley's vision statement:

Berkeley puts people in the world who make a positive difference.



Carney Sandoe & ASSOCIATES

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Position Summary
Pre-K through Twelfth Grade
Position Starts: August 2027
Application Deadline: Until filled

Berkeley Preparatory School seeks a compassionate, visionary ordained Episcopal priest or transitional deacon to serve as its next Chaplain. The Chaplain will further cultivate an environment of deep belonging and pastoral care, forging authentic connections across our diverse school community.

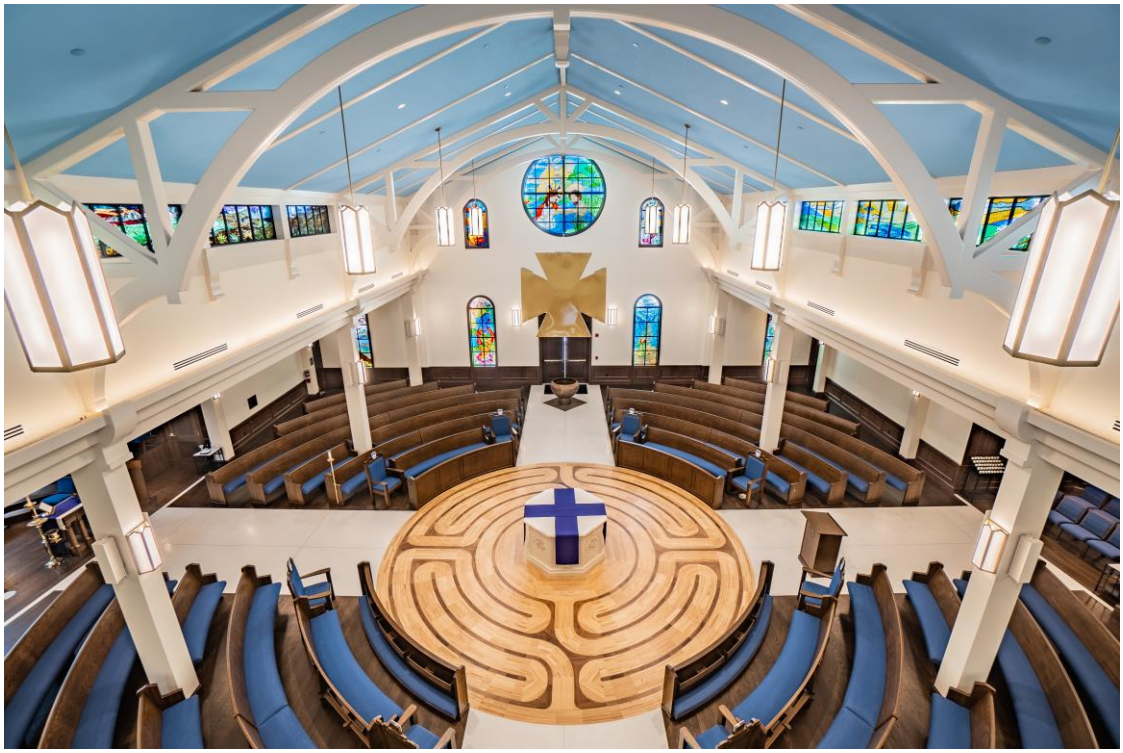
The ideal candidate will partner with the school's Associate Chaplain to serve the intellectual and faith-based needs of Berkeley's passionate, committed, optimistic, kind, and respectful community. Reporting to the Associate Head of School, the Chaplain will collaborate with all school constituencies to nurture and enrich their lives.

Specific Responsibilities

- Collaborate with key stakeholders to create and execute a vision for the Spiritual Life program that builds upon its exceptional foundation.
- Lead various weekly services in collaboration with student leaders and the Associate Chaplain, including Holy Communion, Thursday Morning Prayer, Friday Morning Prayer, Faithful Fridays, and various Sunday Feast Services.
- Be the keeper and communicator of the religious holiday calendar.
- Serve as a liaison between the School and the Episcopal Diocese of Southwest Florida.
- Attend major school functions and lead prayers as called upon.
- Contribute to an interfaith dialogue through the establishment of connections within religious groups and institutions in the greater Tampa Bay area.
- Share the teaching of the eighth grade religion class with the Associate Chaplain.
- Partner with the Associate Chaplain in serving our religiously diverse community.
- Participate in divisional convocations as needed.
- Represent the school to families in time of need (i.e. funerals, hospital visits, etc.).
- Be a pastoral presence across campus, as possible, throughout the school day and during after-school contests and performances.
- Be involved with the National Association of Episcopal Schools.
- Fulfill other responsibilities as assigned.

Preferred Skills & Qualifications

- Bachelor's degree in religious studies or a related field is required. M.Div or relevant degree is strongly preferred.
- Ordained Episcopal clergy, or presently on the path to ordination in the Episcopal Church.
- Demonstrated experience in pastoral care, ideally in a K-12 school setting.
- Prior experience teaching religious studies courses, preferably at the secondary level.
- Ability and desire to provide spiritual leadership in a dynamic, interfaith school community.
- Exceptional communication skills and ability to engage all constituencies on campus (students, faculty, staff, and families) with warmth and empathy.
- Strong visionary and implementation skills.
- Clear commitment to the school's mission and vision.



To Learn More:

To learn more about Berkeley's vision, mission, and Episcopal tradition, visit https://www.berkeleyprep.org/school-life/spiritual-life/.

To Apply

Interested candidates should submit a **resume** and **cover letter** to:

Leslie D. Ganson
Placement Associate
Carney, Sandoe & Associates
leslie.ganson@carneysandoe.com
&
Corinne E. Lamond
Placement Counselor
Carney, Sandoe & Associates
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Please do not contact the school directly.

All inquiries and nominations are kept confidential.

Berkeley Preparatory School does not discriminate on the basis of age, sex, religion, race, color, sexual orientation, gender identity, genetic information, disability, national or ancestral origin, or any other status protected by law, in the administration of its educational policies, scholarship programs, athletic programs, and other School-administered programs, or in the administration of its hiring and employment practices.

The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job.